



Grievance, Appeal, Concern or Recommendation Form

If you wish to file a grievance, appeal, concern or recommendation, please complete this form. If you choose not to complete this form, you may write a letter that includes the information requested below. The completed form or your letter should be mailed to:

WellCare of North Carolina
Attn: Appeals and Grievances Department
PO Box 10341
Van Nuys CA, 91410
Phone: 1-833-925-2861 (Relay 711)
Fax: 1-833-886-7956

Member's Name: _____

Member's WellCare ID #: _____

Street Address: _____

City State Zip

Member Phone Number: _____

For an Appeal request, provide the Tracking/Authorization Number of your denial:

Additional information to support the grievance, appeal, concern or recommendation (or attach):

Member or Representative: _____

Daytime Phone #: _____ Date: _____

****You must file an appeal within 180 calendar days from the date noted on your adverse determination notice (denial).***
****You may file a grievance at any time.***